



Annual Report 2021

Ph: 5429 1214
78 High St. Lancefield 3435
admin@lancefieldhouse.org.au
www.lancefield.neighbourhoodhouse.org
www.lancefield.neighbourhoodhouse.org



We acknowledge the Wurundjeri people who are the Traditional Custodians of this Land.
We pay respect to the Elders past, present and emerging.

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President's Report 2021.

What a year!

Covid.....Storms.....and the knock on effects of both!!

And yet, the LNH managed to not only continue to operate whenever possible, but to achieve some amazingly good outcomes for our community.

The NH is doing its job like never before, delivering much needed support to those in need during these extremely hard times.

Our members and volunteers have really stepped up to make every effort to ensure the House not only continues to operate whenever possible, but also to adapt to the times and the changing needs of our community.

Feed it Forward morphed into Community Support. To date, since April 2020, over 6000 meals have been lovingly prepared, packaged, frozen and then distributed to those in need in and around our town, along with boxes of everyday necessities, where needed.

The Community Driven Project has facilitated over 137 trips since January. (most of them since July due to restrictions), making it possible for people to keep medical appointments that otherwise wouldn't happen. The imminent expansion of this project to include a 'People Mover' (thanks to Bendigo Bank) promises to deliver some good transport options to a wider section of the community.

It should be noted that Feed it Forward, Community Support and Community Driven are joint projects of both Romsey and Lancefield Neighbourhood Houses.

Also, the House is now exploring new ways we could set ourselves up to provide a safe haven during times of crisis such as we all experienced earlier this year during and after 'the Big Storm'.

Alongside these projects, many other activities were able to continue when possible, as shown in Vivien's Report.

At present we have over 75 volunteers who, together, make the LNH what it is. All those people willingly give their time and effort to the benefit of our community. They are the spirit of the House and dare I say it....the SOUL. We are way more than the sum of our individual parts. Thank you so much every one of you

I'd also like to acknowledge the hard work put in by Sharon Pappas and Rhonda Cusack during the transition to the new Bookkeeping system. This was no simple task and I thank you both sincerely for all your efforts.

Thanks must also, as always, go to Vivien. Her tireless energy, passion and enthusiasm for the House and what we stand for is quite remarkable. Viv is never satisfied with what we are doing now, she's always on the lookout for the 'next big thing'. Every challenge of the past year has been met with a 'can do' attitude that almost invariably pays off. Her service to the House and to Lancefield is incalculable and very much appreciated.

I believe the House is in great shape to meet the coming year head on, whatever challenges this crazy world may throw at us.

Peter Quinn.

President LNH COM

Coordinators Report 2021

It's a very challenging time for the Neighbourhood House, most of what we do is about bringing people together and this is the one thing we have had very little opportunity to do. This report also does not cover a whole twelve months with last years AGM being postponed until January. Despite this we have had a busy and productive year and supported the community in many ways.

The collage consists of five circular signs arranged in a grid-like fashion. Each sign features the LNH logo at the top, which includes a house icon and the text 'LNH Lancefield Neighbourhood House'. The signs contain the following text:

- WE ARE CLOSED**
w. lancefield.org.au/lancefieldhouse
e. admin@lancefieldhouse.org.au
p. 5429 1214
- WE ARE OPEN**
w. lancefield.org.au/lancefieldhouse
e. admin@lancefieldhouse.org.au
p. 5429 1214
- ALL ENTERPRISES CLOSED FOR NOW**
•• THE COMMUNITY SUPPORT PROJECT WILL CONTINUE TO RUN. ••
Support available for those who need deliveries from local shops, groceries, meals, someone to chat to or, information about resources.
Contact
- WE ARE OPEN**
BUT, ALL CLASSES ON HOLD FOR NOW
w. lancefield.org.au/lancefieldhouse
e. admin@lancefieldhouse.org.au
p. 5429 1214
- WE ARE CLOSED**
w. lancefield.org.au/lancefieldhouse
e. admin@lancefieldhouse.org.au
p. 5429 1214

Volunteers morning tea 2021



NEW RESIDENTS EVENT



THANK YOU




3pm-5pm
Sunday 28th March
Laurie Green Pavilion

Lancefield Expo/ New Residents Event

A event to welcome new residents to the Lancefield area. Showcasing what is available in the community and for new and not so new residents to meet. Children's activities and refreshments provided.



COMMUNITY SURVEY




TELL US YOUR IDEAS

Collect a printed survey from The Townhouse @28 High St or, scan the QR code to do the survey on your phone.



LEAVE COMPLETED SURVEYS IN THE BOX AT TOWNHOUSE, 28 HIGH ST



Lancefield Hall
Sunday 25 April

ANZAC Day morning tea

Please join the RSL for morning tea to commemorate the Australians and New Zealanders who have served in war. Morning tea will follow the 8.30am service.



TERM 1 2021

Brochure out now!



Term 1 2021
Lancefield Neighbourhood House
LNH
Our mission is to contribute to a happy, healthy and connected community.

w. lancefield.org.au/lancefieldhouse
e. admin@lancefieldhouse.org.au
p. 5429 1214




FREE COFFEE

COFFEE - ON US FRIDAY'S AT PLAYGROUP

Come along and get together with other families from our community.

The Neighbourhood House are providing free coffee out front of The Playgroup @76 High St, from 8.45-10.15am on,

- Friday 23rd April
- Friday 30th April.



w. lancefield.org.au/lancefieldhouse
e. admin@lancefieldhouse.org.au
p. 5429 1214



Pitch please!

COMMUNITY CHOIR

Join in the fun, laughter and feel good vibes of the new local choir Pitch Please! Josie is back and ready to bring together a whole lot of harmony.

- ◆ No experience necessary.
- ◆ Wednesdays 7-9pm, \$7, at THE LANCEFIELD HALL.

w. lancefield.org.au/lancefieldhouse
e. josiewaldron@gmail.com
p. 0403 368 441



Regular activities that have run on-and-off through the year.

Tuesdays 12-3pm, \$10

Art classes

Learn techniques that can be used on an array of projects.

@The Townhouse
28 High Street

Shared reading circle

Yoga for the mind. An opportunity to sit still and relax your mind and body. There is no expectation that you need to read; you are welcome just to sit, enjoy the connection and be taken somewhere else by the story.

A social movement that connects people with words, emotions and each other.

Tuesdays 10am-11.30am.
Gold coin donation.

www.lancefield.org.au/lancefieldhouse
e. admin@lancefieldhouse.org.au
m. 0425 716 847
p. 5429 1214

Slow Flow Restorative Yoga

Gentle and suitable for all levels, from total newbies to experienced practitioners, to recovering athletes and seniors. This class is a lovely way to reconnect with your spirit within. When we slow down physically, we have more space to devote internally.

Tutor John grew up amongst the Buddhist temples of Sri Lanka, but his yoga journey really began in 2009 after an injury led him to seek yoga as rehabilitation. He believes in healing the body and mind from within through our capacity to live in the moment.

- Saturdays 10am or,
- Mondays 7pm
- \$10 per class

Bring – yoga or exercise mat, blanket, cushion, yoga block and strap.

LANCEFIELD IS NOW PLASTIC BAG FREE!

LANCEFIELD BOOMERANG BAGS

WEDNESDAYS | 10AM TO 12PM | @LNH | TAKE HOME KITS AVAILABLE

Boomerang bags are reusable shopping bags available in participating local shops, simply borrow to take your goods home, continue to use these, or return in clean condition for the next person to use. Sewers and non-sewers welcome.

Already over 1000 bags made!

'THE HIGHLIGHT OF MY WEEK.'

76 HIGH STREET, LANCEFIELD
10AM-2PM - TUESDAY TO THURSDAY

A friendly community space to get together; share skills, information, make friends and enjoy. Our shed prides itself on being a meeting place that members can look forward to returning regularly.

Give us a try - we welcome potential members with one or, two free lunch visits on a Wednesday. Just come along and observe to see 'if it's for you' before committing to a very cheap yearly fee. We cater for all expectations, be it purely social reasons or, getting involved in projects in our well equipped workshop.

Friendships | Sharing interests | Fun | Sharing ideas | Sharing knowledge |

Wednesday is a social day with a 'tools down' lunch. It can be as simple as a BBQ or, as fancy as a member cooking for everyone.

LANCEFIELD NEIGHBOURHOOD HOUSE SCHOOL HOLIDAY FUN

TUESDAY 6TH JULY @ST MARYS HALL

SESSION	TIME	COST
Outside the Box fitness	9-10am	\$10
Dance - Jazz/Hip Hop	10.30am-12.30pm	\$15

Bookings www.trybooking.com/BSKRN or, QR code

www.lancefield.org.au/lancefieldhouse
e. admin@lancefieldhouse.org.au
p. 5429 1214

HAPPY BIRTHDAY

Lancefield FARMERS MARKET

TODAY - 9am-1pm,
on the Plantation, Lancefield.

The Farmers Market celebrated its' 18th birthday this year

Family history research

Have you always wanted to know where your family originally come from but, not sure where to start?

Learn how to access free websites and set up your very own family tree.

All you need is your grand parents or, great grand parents information. Once the information is entered be amazed by what you find and how far back you can go.

But, be careful - it can be very addictive.

- Monday's - from May 31st.
- 10am.
- The Neighbourhood House, 78 High Street.
- \$5 per session.

www.lancefield.org.au/lancefieldhouse
e. admin@lancefieldhouse.org.au
p. 5429 1214

Thursdays @10am, \$5.

Meditation

A friendly and informal group to assist you in relaxing your body, mind and spirit.

We're here for you, call us on 0491 243 996

LANCEFIELD ROMSEY COMMUNITY SUPPORT
'Community, supporting community'

Are you feeling?

Bored, flat? Lonely, isolated? Depressed, frustrated?

p. 0491 243 996 or 5429 6724
 e. communitysupport@romseymail.com.au
 w. lancefield.org.au/romseymail

ROMSEY Neighbourhood House LNH



Julia has cooked 2548 of the 3380 meals distributed for Community Support since January



Lancefield Neighbourhood House

FOOD SHARE

Swap, Share, Take or Donate

Take what you need, Give what you can



Lancefield Mercury

LNH LANCEFIELD NEIGHBOURHOOD HOUSE
 78 High Street, PO Box 171 Lancefield 3435; Phone: 5429 1214; E: admin@lancefieldhouse.org.au; W: www.lancefield.neighbourhoodhouse.org



VOLUNTEERING FOR A BETTER LIFE

Anna, Rob (and Charlie) aka Thelma and Louise who deliver the Community Support meals and food parcels to Lancefield and Romsey every week .

The Community Support program has also helped people out through the year with furniture and clothing and has managed to find temporary accommodation for two domestic violence cases.

The Neighbourhood Houses continue to advocate for domestic violence victims and people with insecure housing in the townships.

LNH
 Lancefield Neighbourhood House

The following businesses have generously supported the Feed it Forward monthly community lunches and the Community Support Project.

- Lancefield Providores
- The Aspy
- Lancefield Healthy Meats
- Lancefield Bakery
- Slice of Perfection
- Smokin Moe's
- The Corner Store
- Lancefield IGA
- Romsey IGA
- Josh's Eggs

Thank you to everyone one of these wonderful local businesses for your support to the community.



LANCEFIELD COMMUNITY EMERGENCY PLAN MEETINGS

WE HAVE EXPERIENCE WITH NO POWER, NO COMMUNICATION AND NO CONNECTION.

Let's be better prepared in case it happens again.

AN OPPORTUNITY TO CONTRIBUTE.

Your ideas or needs so we can work towards creating a Community Plan.

PLEASE REGISTER TO BE INVOLVED OR, KEEP UP TO DATE WITH PROGRESS.

DROP IN SESSIONS - THIS THURSDAY 1-3PM AND 6-8PM, 78 HIGH STREET.

CALL 0409 386 875 OR, EMAIL ADMIN@LANCEFIELDHOUSE.ORG.AU

w. lancefield.org.au/lancefieldhouse
e. admin@lancefieldhouse.org.au
p. 5429 1214



JOIN US TO TALK ABOUT A

SUSTAINABLE LANCEFIELD

Contribute your vision and ideas for the future to be incorporated into MRSC Cool Changes plan and to provide a strategy for our town.

Food Security
Climate Adaption
Environment
Species Protection

**TUESDAY 8 JUNE
JOIN VIA ZOOM
CALL 5429 1214 FOR LINK
12.30-2.30**



Hot showers at Lancefield Park

LANCEFIELD ROMSEY COMMUNITY SUPPORT

Community, supporting community

Townhouse open for phone charging, keeping warm and having a cuppa.
Food Share open at Lancefield and Romsey. We have had some bread and vegetables donated, along with a wide range of grocery items - take what you need, give what you can.
Showers at Park, Townhouse at 28 High Street Lancefield and Romsey Co-op till 5pm.
Phone us if there is anything else you need.

The storm the other week was scary

Strong winds forecast for today will trigger some anxiety for most of us. This is normal. Phone a friend or the Community Support line for a to take your mind off things.

If you have concerns that you are not coping call your GP or Beyondblue - 1300 224 636

Remember the Lancefield & Romsey Community Support Project is there to assist you through the lockdown - deliveries, meals, groceries, a chat on the phone.
0491 243 996

LANCEFIELD ROMSEY COMMUNITY SUPPORT

Community, supporting community



DATE TBA

STORM EVENT PHOTOGRAPHY EXHIBITION

Lancefield and Romsey Neighbourhood Houses are organising an exhibition of photos to tell the local story of the recent storm.

Choose your best photos that depict what the event meant to you. Photos may show the community spirit of people helping, emergency services, a quirky angle of a fallen tree, whatever was taken in the days during or, following the storm.

- Limit of two photos per person. Entries from all ages welcome.
- Email photos by 20 August.

e. admin@romseynh.org.au
e. admin@lancefieldhouse.org.au
p. 5429 1214 (LNH) or, 5429 6724 (RNH)



Community Connection Plan

We have experienced no power, no communication and no connection. What can we do to be better prepared in case it happens again?

- We are in the process of planning some neighbourhood connecting projects.
- Would you like to be involved?
- Would you like to contribute some ideas?
- Would you like to kept up to date on the progress?
- Would you like someone to visit and check your ok after future emergencies?
- Contact The House for more information and keep an eye out for the storm photos exhibition.



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p. 5429 1214





COMMUNITY NURSERY

PLANT SALES

- Small pots \$2
- Medium pots \$3
- Large pots \$4
- X-large pots \$5

Pay inside The Townhouse or, leave payment in the box provided. Return your pot to The Townhouse so we can reuse and reduce waste.

Proceeds go to the Lancefield Neighbourhood Houses Townhouse.

HAPPY GARDENING!

w. lancefield.org.au/lancefieldhouse
e. admin@lancefieldhouse.org.au
p. 5429 2348



AVAILABLE TO PURCHASE AT THE TOWNHOUSE

WE HAVE LOCALLY MADE GOODS FOR YOU TO PURCHASE; PRESERVES, HERB SALT, PLANTS, CARDS, GIFTS, KNITTED GOODS, BOOKS, TOYS, ANIMAL COATS AND MORE.

A. 28 HIGH STREET
W. LANCEFIELD.ORG.AU/LANCEFIELDHOUSE
E. ADMIN@LANCEFIELDHOUSE.ORG.AU
P. 0409 386 875



HOMEMADE PRESERVES

- Apple jam
- Chilli jam
- Pineapple jam
- Pie apples
- Piccilli pickle
- Corn relish

🍏 LARGE \$7
🍏 SMALL \$5

W. LANCEFIELD.ORG.AU/LANCEFIELDHOUSE
E. ADMIN@LANCEFIELDHOUSE.ORG.AU
P. 5429 1214



LNH
Lancefield Neighbourhood House

THE TOWNHOUSE COMMUNITY GARDEN CHOOKS HAVE ARRIVED.

DROP IN AND MEET THEM!



Seed saving

Tomato

Tomatoes are self pollinating. The seeds are very easy to save.

It is possible however for varieties to cross pollinate, especially the older varieties if planted close together.

To collect seed, allow the fruit to ripen beyond eating stage. Cut open and squeeze out the seeds onto paper towel, allow to dry for several days. You can then fold the paper and store until planting time.

Seeds will last for up to four years.



w. lancefield.org.au/lancefieldhouse
e. admin@lancefieldhouse.org.au
p. 5429 1214



Shifts available at The Townhouse

Tuesday and Thursday mornings.

Hours spent volunteering with The Neighbourhood House can be used to go towards your Centrelink mutual obligation hours. Call to find out more.



A diverse range of jobs available to choose from.

w. lancefield.org.au/lancefieldhouse
e. admin@lancefieldhouse.org.au
p. 5429 1214 or, 0409 386 875





A huge thank you to our wonderful Lancefield Mechanics, John Nicholson and then Steve Climas for keeping the medical transport community cars on the road.



LANCEFELD ROMSEY GP FAMILY VIOLENCE PROJECT



Clinics in Romsey and Lancefield



Staff members interviewed including GPs, nurses and reception staff

0-8
CASES IN THE LAST 18 MONTHS
GPs interviewed have seen between none and 8 cases each of family violence in the past 18 months

TAX HELP

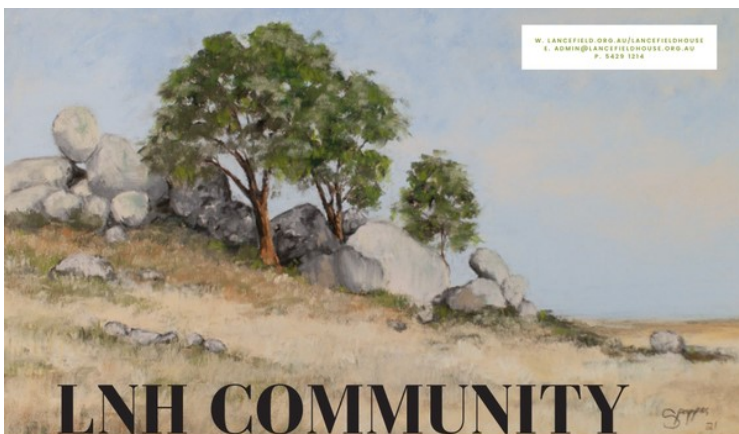




VOLUNTEER CALLOUT

- Friday afternoon shifts available at The Townhouse, join the team.
- Helpers for the wash against waste trailer at our monthly Farmers Market. Help reduce disposable waste.

w. lancefield.org.au/lancefieldhouse
e. admin@lancefieldhouse.org.au
p. 5429 1214



W. LANCEFELD 086 AU/LANCEFIELDHOUSE
E. ADMIN@LANCEFELDDHOUSE.ORG.AU
P. 5429 1214

LNH COMMUNITY ART GALLERY

- Local artists.
- Paintings - all genres.
- Recycled metal sculptures.
- Glass jewellery.

OPENING
- Wed 8th Dec
- 34 High St



Australia Day BBQ

RSVP for this community event on 54291214. Venue dependent on numbers and weather so please let us know if you are joining us for lunch **before 22 January**. Vintage Australian tractor display at 2pm

THE TOWNHOUSE

The Townhouse is located #28 High Street. The go-to place in Lancefield, drop in for a chat and to see all that is on offer; Computer and internet access, printing and copying, community garden, community nursery, Food Share, Recycle Centre, seed library, local products and handcrafts for sale, local and visitor resources and information.
10am-4pm Monday to Friday.
p. 5429 2348



GROUPS AND ACTIVITIES

- WEEKLY**
Art classes
Boomerang Bags
Body Voice Rhythm class
Crochet for Christmas with Gwen
Meditation
Pitch Please! Community Choir
Postural Alignment - Egosue method
Slow Flow Restorative Yoga
- EVERY FEW MONTHS**
Accredited courses - boat license and first aid.
- ANNUALLY**
Wholetown Garage Sale 19 March 2022
New Residents event 27 March 2022
ANZAC Day morning tea
Megafauna Festival
Community Christmas event and lunch

SUPPORT SERVICES
Information about support services and help, if you need a hand with anything.
CONTACT US FOR INFO, TIMES AND DATES
p. 5429 1214
e. admin@lancefieldhouse.org.au
a. 78 High Street, PO Box 171, Lancefield 3435
Subscribe here for community updates lancefield.org.au/lancefieldhouse

2022 LANCEFELD NEIGHBOURHOOD HOUSE

CONTRIBUTING TO A HAPPY HEALTHY AND CONNECTED COMMUNITY.

78 HIGH STREET



Visit our website for more information www.lancefield.neighbourhoodhouse.org

*Thank you
to our amazing decorations team!!*



FRIDAY 10TH DECEMBER,
6.30-8.30PM, @LANCEFIELD PARK.

LANCEFIELD COMMUNITY CHRISTMAS EVENT

Enjoy a relaxing evening being part of community, celebrating Christmas and that we can come together.

- ★ Music
- ★ Jumping castle, petting zoo + face painting
- ★ Lions Club BBQ or, byo picnic

Proof of vaccination or, exemption required on entry.

w. lancefield.org.au/lancefieldhouse e. admin@lancefieldhouse.org.au p. 5429 1214 

TUESDAY 14 DECEMBER @12.30PM - LANCEFIELD HALL

COMMUNITY CHRISTMAS LUNCH

BOOKINGS ESSENTIAL

CELEBRATE WITH OUR WONDERFUL COMMUNITY!
Bookings essential. Proof of double vaccination or, exemption required.

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e. admin@lancefieldhouse.org.au
p. 5429 1214




Lancefield Whole Town Garage Sale

Saturday 6th March from 8am

And there were some things which didn't go

Monthly Lunch

FEED IT FORWARD

Tuesday 27th July 12noon @The Lancefield Hall

Everyone is welcome and we encourage your support. \$5 if it's affordable for you, or \$10 if you want to purchase a pay it forward meal.

BOOKINGS ESSENTIAL.



BREATHE

CREATIVE ARTS FESTIVAL

A huge thank you from me for all the people who contribute to this community being a great one to live in. It has been 10 hard months since our last AGM, along with COVID lockdowns we have also endured a storm which isolated the town for nearly two days.

These situations show how people can pull together and support each other. It is testament to all of the Neighbourhood House volunteers characters, with every person returning to



Annual General Meeting

21 January 2021 (deferred from October 2020-due to Covid)

Chairperson: Peter Quinn

Meeting opened 7.15 pm

Present: Peter Quinn, Fran Quinn, Shirley Lang, Glenys Bowen-Hill, Steph Rowe, Mark Munroe, Nikki Reeves, Russell Barclay, Joe Lewandowski, Viv Philpotts, Joy Fisher, Joy Mazzola, Julia Goddard, Jill Osborne, Beth Child, Sandra Chestnutt, Val Jordan, Cathy Merry, Pat Danko, Faye Parkinson, Deidre Knell, Graham Knell, Fay Woodhouse

Apologies : Caroline Middenway, Linda Davies

Welcome to attendees by Peter Quinn.

Minutes of previous AGM minutes held October 2019:

Accepted: Mark Munroe **Seconded:** Glenys Bowen-Hill **Carried**

PRESIDENTS REPORT : Presented by Peter Quinn

COORDINATORS REPORT: Presented by Vivien Philpotts in the annual report as a pictorial and expanded on by Vivien.

TREASURERS REPORT: Presented by Mark Munroe

Lancefield Neighbourhood House is in a strong financial position.

ELECTION OF OFFICE BEARERS 2021:

All positions were declared vacant.

Peter Quinn vacated the chair and handed over to Chris Jolly.

Nominations were called for.

- **PRESIDENT**
Nomination 1 Peter Quinn. No other nominations, Peter Quinn was declared President
- **VICE PRESIDENT**
Nomination 1 Mark Munroe. No other nominations, Mark Munroe declared Vice President
- **SECRETARY**
Nomination 1 Nicole Reeves. No other nominations, Nicole Reeves declared Secretary.

○ **TREASURER**

Nomination 1 Sharon Pappas

Nomination 2 Sandra Chestnut.

There being 2 nominations, secret ballot held.

Sharon Pappas was declared Treasurer.

○ **GENERAL COMMITTEE MEMBERS**

The following were nominated and declared elected.

Linda Davies

Caroline Middenway

Amanda McKay

Joy Fisher

Julia Goddard

Joy Mazzola

Steph Rowe

Russel Barclay

Beth Child

Mark Munroe

Joe Lewandowski

Shirley Lang

Peter Quinn assumed the chair.

APPOINTMENT OF AUDITOR:

Ryan Blanchford & Associates appointed as Auditors

ANNUAL SUBSCRIPTION AND AMOUNT:

\$5.00 fee for membership to Lancefield Neighbourhood house was put to the vote, should it be abolished or continued. Vote to maintain current fee

GENERAL BUSINESS:

Jill Osborne asked why Op Shop was in a deficit. Vivien explained that the amount included the funds that had been paid out to community projects.

MEETING CLOSED: unrecorded

Next AGM to be held 21st October 2021

Lancefield Neighbourhood House

AGM minutes

held 18.11.21 at Lancefield Mechanics Hall

COMMITTEE MEMBERS PRESENT:

Amanda MacKay	Julia Goddard
Beth Child via zoom	Shirley Lang
Caroline Middenway	Linda Davies
Mark Munroe via zoom	Joy Fisher
Steph Rowe via zoom	Joy Mazzola
Peter Quinn	Cathy Merry

ATTENDANCE AS PER SIGN IN SHEET:

Russell Davies	Peter Middenway
Russell Barclay	Joe Lewandowski
Silvestro Montalto	Brian Kinseley
Kevin Cusack	Dennis McKay
Fran Quinn	Deidre Knell
Graham Knell	Michelle Balthazar
Rob Good	Anna Marsh
Shellie Pattle	Linda Wakeham
Margaret Love	Peter Chiller
Ellie Dean	Kathryn Chai
Marlene ?Bugkun	Sandra Chestnutt
Pat Danko (signed in on Hall records in error)	

Zoom Attendance:

Allison Gamble	Metta Hotker (RANCH representative)
Val Jordan	Alex Leach
Vivien Philpotts	Kerrie Sheawick
Rhonda Cusack	Tracey Trindall

Apology: Nikki Reeves

President, Peter Quinn, opened meeting at 7.30pm

Minutes AGM Jan 2021 accepted Joy Mazzola and seconded Julia Goddard

President's report: read by Peter Quinn

Coordinator's report : read by Vivien Philpotts via zoom

Financial report: read by Mark Munroe via zoom

Rhonda Cusack pointed out that deficit was explained by the accrument of employee entitlements being added as a liability to the balance sheet, which has not been the practice prior to this.

Standing down of all Committee member.

Peter Chiller took floor as Chair
Rob Good appointed as returning Officer

Nominations accepted for Committee positions:

PRESIDENT – Nominations

- 1.Sandra Chestnut
- 2.Julia Goddard.

Voting opened to the floor
RESULT Sandra Chestnut 23
Julia Goddard 28

VICE PRESIDENT - Nominations

- 1.Peter Quinn
- 2.Mark Munro
- 3.Sandra Chestnut

Voting opened to the floor
RESULT Peter Quinn 25
Mark Munro 6
Sandra Chestnut 20

TREASURER : 1 nomination Pamela Dean. Pamela accepted role.

SECRETARY: 1 Nomination - Nikki Reeves.

Sandra Chestnut put motion to floor to limit number of committee member to 12 including the Executive Committee of 4. Seconded by Deidre Knell. Motion was carried.

COMMITTEE MEMEBERS: 8 nominations (several withdrawn)

Caroline Middenway
Joe Lewandowski
Tracey Trindall
Peter Middenway
Kevin Cusack
Linda Wakeham
Steph Rowe
Linda Davies

The meeting was not completed with items still outstanding from the agenda.
The meeting was not officially closed.

LANCEFIELD
NEIGHBOURHOOD HOUSE
INCABN 54 269 033 662

SPECIAL PURPOSE
FINANCIAL REPORT FOR
THE YEAR ENDED 30 JUNE
2021

**LANCEFIELD NEIGHBOURHOOD
HOUSE INCABN 54
269 033 662**

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LANCEFIELD NEIGHBOURHOOD HOUSE INC
ABN 54 269 033 662
COMMITTEE'S REPORT

Your committee members present the special purpose financial report on the entity for the financial year ended 30 June 2021.

Committee of Governance Members

The names of committee of governance members throughout the year and at the date of this report are:

From 21 January 2021 to Present

Peter Quinn	President	
Mark Munroe	Vice-President	
Nikki Reeves	Secretary	
Sharon Pappas	Treasurer	
Joy Fisher		Stephanie Rowe
Russell Barclay		Joy Mazzola
Caroline Middenway		Julia Goddard
Linda Davies		Cathy Merry
Shirley Lang		Beth Child
Joe Lewandowski		Amanda McKay

From 1 July 2020 to 21 January 2021

Peter Quinn	President	
Caroline Middenway	Vice-President	
Fran Quinn	Secretary	
Mark Munroe	Treasurer	
Tony Allen		Shirley Lang
Russell Barclay		Joe Lewandowski
Glenys Bowen-hill		Stephanie Rowe
Linda Davies		Nikki Reeves
Joy Fisher		

Principle Activities

The principle activities of the entity during the financial year were:

Community development and support for the Lancefield community.

Significant Changes

No significant changes in the nature of the entity's activity occurred during the financial year

Operating Results

The deficit for the year attributable to the entity amounted to \$79,211 (2020: \$26,937 - deficit).

After Balance Date Events

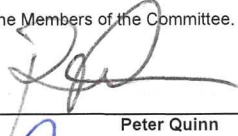
A matter has continued to evolve since 30 June 2021 that has significantly affected, or may significantly affect:

- (a) the entity's operations in future financial years, or
- (b) the results of those operations in future financial years, or
- (c) the entity's state of affairs in future financial years.

The COVID19 pandemic is likely to induce significant changes in the state of affairs of the association during the financial period ended 30 June 2022. The committee members will take all necessary measures to preserve capital and shepherd the association through this uncertain period.

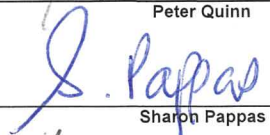
Signed in accordance with a resolution of the Members of the Committee.

President



Peter Quinn

Treasurer



Sharon Pappas

Dated this

28TH day of October 2021

LANCEFIELD NEIGHBOURHOOD HOUSE INC
 ABN 54 269 033 662
 INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2021

	2021 \$	2020 \$
INCOME		
Grant Funding Income		
Grant Income	113,523	121,092
	<u>113,523</u>	<u>121,092</u>
Operating Income		
Administrative Fees	6,694	-
Course Income	-	3,301
Farmers Market Income	2,596	27,808
Fees for Services	164	6,706
Feed It Forward Project Income	6,357	-
Food Pantry Project Income	9,166	27
Mega Fauna Project Income	-	4,286
Mens Shed Income	3,741	10,349
Op Shop Income	46,892	76,141
Town House	43,898	3,231
	<u>119,508</u>	<u>131,850</u>
Other Income		
Calendar	1,500	1,080
Christmas Carols/Decorations	521	576
Donations	-	35
Fund raising	133	378
Interest received	2,911	4,229
Memberships	-	130
Masks & Boomerang Bags	1,311	-
Miscellaneous income	243	1,124
Toilet Paper	4,449	6,124
	<u>11,068</u>	<u>13,676</u>
COVID-19 Government Assistance Payments		
Business Support Fund	5,000	-
Cash Flow Boost	11,829	8,171
JobKeeper	27,000	12,000
	<u>43,829</u>	<u>20,171</u>
TOTAL INCOME	<u>287,928</u>	<u>286,789</u>

The Income and Expenditure Statement is to be read in conjunction with the audit report
and the notes to the financial statements.

LANCEFIELD NEIGHBOURHOOD HOUSE INC
 ABN 54 269 033 662
 INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2021

	2021 \$	2020 \$
EXPENDITURE		
Accounting Fees	582	-
Advertising	186	4,977
Audit Fees	-	477
Bank charges	101	119
Christmas Decorations Costs	986	2,356
Cleaning	-	1,320
Community Support	3,043	533
Computer Costs	1,431	1,027
Consumables	-	38,954
Coordinator	-	8,320
Course Expenses	-	1,944
Donations	-	88,102
Employee Entitlements	90,783	-
Entertainment	-	4,130
Equipment Purchases	1,308	290
Event Expenses	3,521	1,250
Feed it forward costs	-	8,196
Grant Expenses	66,068	50,558
Incredible Edible	32	812
Insurance	2,397	4,649
Mega Fauna Project Costs	-	27,806
Memberships	452	452
Photocopier rental and usage	4,425	5,393
Postage and stationery	1,053	1,015
Professional development	525	388
Rates & land tax	702	614
Repairs and maintenance	688	54
Staff amenities	15	-
Sundry expenses	1,144	-
Superannuation contributions	6,326	6,056
Telephone & Internet	873	1,410
Toilet Paper	8,283	4,020
Town House Costs	25,799	12,868
Utilities	1,402	1,832
Wages	74,273	71,583
Water	286	547
TOTAL EXPENDITURE	<u>296,684</u>	<u>352,053</u>

The Income and Expenditure Statement is to be read in conjunction with the audit report
 and the notes to the financial statements.

LANCEFIELD NEIGHBOURHOOD HOUSE INC
 ABN 54 269 033 662
 INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2021

	2021 \$	2020 \$
<u>AUSPICE & PROJECT FUNDING (EXCESS)/ SHORTFALL CARRIED FORWARD</u>		
Op Shop Reserves	(37,506)	50,915
Mens Shed Reserves	(4,681)	10,824
Farmers Market Reserves	(2,595)	(2,120)
Relay for Life Reserves	204	(38)
Christmas Decorations Funds	464	(1,218)
Community Exchange Grant	(122)	122
Covid-19 Support	451	(451)
Feed it Forward	22,054	(22,054)
Mega Fauna Project	(6,203)	2,347
Vintage Shop Reserves	(9,004)	-
Townhouse Reserves	(16,517)	-
Youth Arts Project	(7,000)	-
Take a New Breath Equitable Grant	(10,000)	-
	<u>(70,455)</u>	<u>38,327</u>
NET SURPLUS/(DEFICIT) FOR THE PERIOD	<u><u>(79,211)</u></u>	<u><u>(26,937)</u></u>

The Income and Expenditure Statement is to be read in conjunction with the audit report
 and the notes to the financial statements.

LANCEFIELD NEIGHBOURHOOD HOUSE INC
 ABN 54 269 033 662
 STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2021

	2021 \$	2020 \$
CURRENT ASSETS		
Bendigo Bank 2322	117,201	45,255
Term Deposit 7359 (Op Shop)	125,838	124,419
Term Deposit 6652	10,560	10,435
Term Deposit 9299	121,291	119,924
Bendigo Bank 9731	-	930
Bendigo Bank 8533	130	266
Petty Cash Mens Shed	391	610
Accounts Receivable	14,529	4,793
TOTAL CURRENT ASSETS	389,940	306,632
TOTAL ASSETS	389,940	306,632
CURRENT LIABILITIES		
GST Payable	1,731	(548)
PAYGW Payable	2,646	3,865
Superannuation Payable	1,701	1,572
<u>Auspice & Project Funding Carried Forward</u>		
Op Shop Reserves	126,863	89,265
Mens Shed Reserves	7,562	2,881
Farmers Market Reserves	5,876	3,281
Relay for Life Reserves	-	204
Christmas Decorations Funds	754	1,218
Community Exchange Grant	-	(122)
Covid-19 Support	-	451
Feed it Forward	-	22,054
Mega Fauna Project	3,856	(2,347)
Vintage Shop Reserves	9,004	-
Townhouse Reserves	16,517	-
Youth Arts Project	7,000	-
Take a New Breath Equitable Grant	10,000	-
	187,432	116,885
Provision for Annual Leave	3,412	-
Provision for Long Service Leave	9,217	-
Provision for Personal/ Carer's Leave	78,154	-
TOTAL CURRENT LIABILITIES	284,293	121,774
TOTAL LIABILITIES	284,293	121,774
NET ASSETS	105,647	184,858
EQUITY		
Accumulated Funds	105,647	184,858
	105,647	184,858

The Statement of Financial Position is to be read in conjunction with the audit report
 and the notes to the financial statements.

LANCEFIELD NEIGHBOURHOOD HOUSE INC
ABN 54 269 033 662
STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2021

	Accumulated Members Funds \$	Total \$
Balance as at 1 July 2019	211,795	211,795
Surplus/ (Deficit) attributable to the Association	(26,937)	(26,937)
Balance as at 30 June 2020	184,858	184,858
Surplus/ (Deficit) attributable to the Association	(79,211)	(79,211)
Balance as at 30 June 2021	105,647	105,647

The Statement of Changes in Equity is to be read in conjunction with the audit report and the notes to the financial statements.

LANCEFIELD NEIGHBOURHOOD HOUSE INC
 ABN 54 269 033 662
 STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2021

	Note	2021 \$
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from grant funding		184,070
Receipts from customers		109,772
Receipts from other sources		51,986
Payments to suppliers and employees		(275,167)
Interest received		2,911
Net cash generated from/(used in) operating activities	(i)	<u>73,572</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Payments for property, plant and equipment		-
Net cash (used in)/provided by investing activities		<u>-</u>
Net increase/(decrease) in cash held		73,572
Cash and cash equivalents at beginning of financial year		301,839
Cash and cash equivalents at end of financial year	(ii)	<u><u>375,411</u></u>

LANCEFIELD NEIGHBOURHOOD HOUSE INC
 ABN 54 269 033 662
 NOTES TO THE STATEMENTS OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2021

	2021 \$
Note (i). Net cash generated from/(used in) operating activities	
Net surplus for the year	(79,211)
(Increase)/decrease in trade and other receivables	(9,736)
Increase/(decrease) in trade and other payables	1,190
Increase/(decrease) in auspice & project funding carried forward	70,547
Increase/(decrease) in provisions	90,783
	<u>73,572</u>
Note (ii). Cash and cash equivalents at end of financial year	
Cash on hand	391
Cash at bank	117,331
Cash on deposit	257,689
	<u><u>375,411</u></u>

The Statement of Cash Flows is to be read in conjunction with the audit report
 and the notes to the financial statements.

LANCEFIELD NEIGHBOURHOOD HOUSE INC
ABN 54 269 033 662
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

Note 1. Statement of Significant Accounting Policies

This financial report includes the financial statements and notes of Lancefield Neighbourhood House Inc, an incorporated association, which is incorporated in Victoria under the Associations Incorporation Reform Act 2012.

Basis of preparation

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the *Australian Charities and Not for Profits Commission Act 2012* and the *Associations Incorporation Reform Act 2012*. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The following is a summary of the material accounting policies adopted by the company in the preparation of the general purpose financial report. The accounting policies have been consistently applied, unless otherwise stated.

Accounting Policies

a. Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

Property

Freehold land and buildings are shown at their fair value based on periodic, but at least triennial, valuations by external independent valuers, less subsequent depreciation for buildings.

Increases in the carrying amount arising on revaluation of land and buildings are credited to a revaluation reserve in equity. Decreases that offset previous increases of the same classes of assets are charged against fair value reserves directly in equity; all other decreases are charged to the income statement. Each year the difference between depreciation based on the revalued carrying amount of the asset charged to the income statement and depreciation based on the asset's original cost is transferred from the revaluation reserve to retained earnings.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Freehold land and buildings that have been contributed at no cost, or for nominal cost are valued at the fair value of the asset at the date it is acquired.

Plant and Equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the company and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

Depreciation

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the Committee commencing from the time the asset is held ready for use.

The asset's residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement.

LANCEFIELD NEIGHBOURHOOD HOUSE INC
ABN 54 269 033 662
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

Note 1. Statement of Significant Accounting Policies *(continued)*

b. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

c. Revenue

Grants are recognised at fair value where there is reasonable assurance that the grant will be received and all grant conditions will be met. Grants relating to expense items are recognised as income over the periods necessary to match the grant to the costs they are compensating.

Grants received for specific programs are recognised as income only to the extent of work completed on those projects when the terms of the grants stipulate that any unexpended funds are to be returned to the sponsor if the program is not completed. In those circumstances the funds attributable to work still to be completed are carried forward as grants income deferred.

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from the sale of goods is recognised at the point of delivery as this corresponds to the transfer of significant risks and rewards of ownership of the goods and the cessation of all involvement in those goods.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers

All revenue is stated net of the amount of goods and services tax (GST).

d. Income Tax

By virtue of its aims as set out in the constitution, the Association qualifies as an organisation specifically exempt from income tax under Section 50 of the *Income Tax Assessment Act 1997*.

e. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the Balance Sheet are shown inclusive of GST.

f. Employment Entitlements

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amount expected to be paid when the liability is settled. Contributions are made by the association to employee superannuation fund and are charged as expenses when incurred.

g. Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

LANCEFIELD NEIGHBOURHOOD HOUSE INC
ABN 54 269 033 662
STATEMENT BY MEMBERS OF THE COMMITTEE

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial report as set out on pages 2 to 9:

- 1 Presents a true and fair view of the financial position of Lancefield Neighbourhood House Inc as at 30 June 2021 and its performance for the year ended on that date.
- 2 At the date of this statement, there are reasonable grounds to believe that Lancefield Neighbourhood House Inc will be able to pay its debts as and when they fall due.

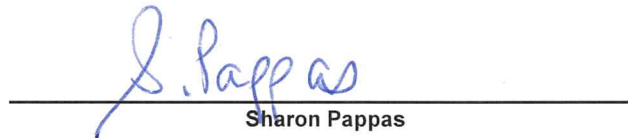
This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

President



Peter Quinn

Treasurer



Sharon Pappas

Dated:

LANCEFIELD NEIGHBOURHOOD HOUSE INC
ABN 54 269 033 662
INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS

Opinion

I have audited the accompanying financial report of Lancefield Neighbourhood House Inc (the Association), which comprises the statement of financial position as at 30 June 2021, and the income statement, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by the members of the Board.

In my opinion, the financial report of the Association is in accordance with the *Australian Charities and Not for Profits Commission Act 2012* and the *Associations Incorporation Reform Act 2012*, including:

- i. giving a true and fair view of the Association's financial position as at 30 June 2021 and of its performance for the year ended; and
- ii. complying with Australian Accounting Standards as per Note 1, the Australian Charities and Not for Profits Commission Act 2012 and the Associations Incorporation Reform Act 2012.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. I am independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled our other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter - Basis of Accounting and Restriction on Distribution

I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Lancefield Neighbourhood House Inc to meet the requirements of the *Australian Charities and Not for Profits Commission Act 2012* and the *Associations Incorporation Reform Act 2012*. As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the applicable legislation and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.

Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the responsible entities.

Conclude on the appropriateness of the responsible entities use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.

Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that I identify during my audit.

Name of Auditor: Frederik R. L. Eksteen

Address: Collins & Co Audit Pty Ltd
127 Paisley Street
Footscray VIC 3011

Date:

Lancefield Neighbourhood House Inc.

ABN 54 269 033 662

FINANCIAL REPORT

For the year ended 30 June 2020

Prepared by
Ryan Blachford & Associates Pty Ltd

PO Box 473
KILMORE VIC 3764

Lancefield Neighbourhood House Inc.

ABN 54 269 033 662

FINANCIAL REPORT

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Lancefield Neighbourhood House Inc.

ABN 54 269 033 662

TRADING, PROFIT AND LOSS STATEMENT

For the year ended 30 June 2020

	2020	2019
	\$	\$
INCOME		
Grant Income	121,092.27	111,764.81
Farmers Market Income	27,808.18	25,617.00
Op Shop Income	76,141.15	85,966.13
Fees for Services	6,706.31	6,933.26
Mens Shed Income	10,349.26	33,081.25
Town House	3,231.39	4,240.71
Fundraising	377.80	-
Donations	35.10	25.09
Memberships	130.00	150.05
Toilet Paper	6,124.24	5,697.84
Christmas Carols/Decorations	576.36	-
Calender	1,080.00	900.00
Miscellaneous income	1,124.22	1,110.40
Course Income	3,301.07	3,016.25
Mega Fauna Project Income	4,285.80	6,650.80
Covid 19 Stimulus Package	20,171.00	-
Food Pantry Project Income	26.65	-
Interest received	4,228.56	5,855.90
	<u>286,789.36</u>	<u>291,009.49</u>
EXPENDITURE		
Administration Costs	-	324.07
Advertising	2,908.32	2,723.92
Advertising	2,069.27	1,193.58
Audit Fees	477.27	480.00
Bank charges	118.80	157.90
Christmas Decorations Costs	2,355.72	2,002.28
Cleaning	1,320.00	1,760.00
Community Support	533.49	-
Computer Costs	1,026.75	784.45
Consumables	38,953.93	33,533.72
Coordinator	8,320.00	7,090.00
Course Expenses	1,944.26	1,737.15
Donations	-	41.18
Donations	88,102.16	83,765.20
Entertainment	4,130.00	5,750.00
Equipment Purchases	289.66	440.53
Event Expenses	1,249.84	1,186.75
Feed it forward costs	8,196.21	8,336.92
Grant Expenses	50,558.07	10,219.15
Incredible Edible	812.32	50.00
Insurance	2,515.10	2,375.90

These statements should be read in conjunction with the attached compilation report.

Lancefield Neighbourhood House Inc.

ABN 54 269 033 662

TRADING, PROFIT AND LOSS STATEMENT

For the year ended 30 June 2020

	2020	2019
	\$	\$
Insurance and fees	2,133.78	2,492.83
Mega Fauna Project Costs	27,806.25	36,608.28
Memberships	452.27	452.27
Photocopier rental and usage	5,392.84	4,932.99
Postage and stationery	1,014.84	1,728.07
Professional development	387.60	210.70
Rates & land tax	614.17	590.71
Repairs and maintenance	54.00	964.21
Staff amenities	-	46.50
Sundry expenses	-	530.35
Superannuation contributions	6,056.13	5,813.42
Telephone & Internet	1,409.78	1,621.43
Toilet Paper	4,020.00	4,196.00
Town House Costs	12,867.79	14,475.47
Utilities	1,831.76	818.19
Wages	71,583.28	68,973.46
Water	547.20	482.63
	<u>352,052.86</u>	<u>308,890.21</u>
DEFICIT FROM ORDINARY ACTIVITIES BEFORE INCOME TAX	(65,263.50)	(17,880.72)
Accumulated deficit at the beginning of the financial year	(16,834.62)	1,046.10
TOTAL AVAILABLE FOR APPROPRIATION	(82,098.12)	(16,834.62)

These statements should be read in conjunction with the attached compilation report.

Lancefield Neighbourhood House Inc.

ABN 54 269 033 662

TRADING, PROFIT AND LOSS STATEMENT

For the year ended 30 June 2020

	2020	2019
Farmers Market	\$	\$
INCOME		
Farmers Market Income	27,808.18	25,617.00
EXPENDITURE		
Advertising	2,908.32	2,723.92
Coordinator	8,320.00	7,090.00
Entertainment	4,130.00	5,750.00
Insurance and fees	2,133.78	2,492.83
Sundry Expenses	8,196.21	7,983.67
	<u>25,688.31</u>	<u>26,040.42</u>
SURPLUS FROM ORDINARY ACTIVITIES BEFORE INCOME TAX	<u>2,119.87</u>	<u>(423.42)</u>

Lancefield Neighbourhood House Inc.

ABN 54 269 033 662

TRADING, PROFIT AND LOSS STATEMENT

For the year ended 30 June 2020

Op Shop	2020	2019
	\$	\$
INCOME		
Op Shop Income	76,141.15	85,966.13
EXPENDITURE		
Consumables	38,953.93	33,533.72
Donations	88,102.16	83,765.20
	<u>127,056.09</u>	<u>117,298.92</u>
DEFICIT FROM ORDINARY ACTIVITIES BEFORE INCOME TAX	<u>(50,914.94)</u>	<u>(31,332.79)</u>

These statements should be read in conjunction with the attached compilation report.

Lancefield Neighbourhood House Inc.

ABN 54 269 033 662

TRADING, PROFIT AND LOSS STATEMENT

For the year ended 30 June 2020

Mens Shed	2020	2019
	\$	\$
INCOME		
Mens Shed Income	10,349.26	33,081.25
EXPENDITURE		
Consumables	21,173.20	25,553.93
	<u>21,173.20</u>	<u>25,553.93</u>
DEFICIT FROM ORDINARY ACTIVITIES BEFORE INCOME TAX	<u>(10,823.94)</u>	<u>7,527.32</u>

Lancefield Neighbourhood House Inc.

ABN 54 269 033 662

BALANCE SHEET

As at 30 June 2020

	2020	2019
	\$	\$
ASSETS		
Current Assets		
Sundry debtors	(60.48)	(60.48)
Bendigo Bank 2322	45,254.91	52,075.62
Term Deposit 7359 (Op Shop)	124,419.12	122,875.63
Term Deposit 6652	10,434.60	10,200.00
Term Deposit 9299	119,924.14	117,846.53
Term Deposit 9490	-	36,677.79
Bendigo Bank 9731	929.96	2,315.96
Bendigo Bank 2493	-	1,001.00
Bendigo Bank 8533	266.24	559.35
Petty Cash Mens Shed	610.23	149.40
	<u>301,778.72</u>	<u>343,640.80</u>
TOTAL ASSETS	<u>301,778.72</u>	<u>343,640.80</u>
LIABILITIES		
Current Liabilities		
PAYG withholding payable	3,864.57	2,352.37
Superannuation payable	1,572.17	869.15
Provision for GST	(837.57)	1,288.09
	<u>4,599.17</u>	<u>4,509.61</u>
TOTAL LIABILITIES	<u>4,599.17</u>	<u>4,509.61</u>
NET ASSETS	<u>297,179.55</u>	<u>339,131.19</u>
EQUITY		
Accumulated deficits	(82,098.12)	(16,834.62)
Op Shop Reserves	89,264.33	140,179.27
Mens Shed Reserves	2,880.80	13,704.74
Farmers Market Reserves	3,280.44	1,160.57
Relay for Life Reserves	204.30	166.30
Benevolent Funds	-	2,997.72
Christmas Decorations Funds	1,218.36	-
Community Exchange Grant	(122.23)	-
Covid-19 Support	450.81	-
Feed it Forward	22,054.29	-
Mega Fauna Project	(2,347.25)	-
	<u>34,785.73</u>	<u>141,373.98</u>
TOTAL EQUITY	<u>34,785.73</u>	<u>141,373.98</u>

These statements should be read in conjunction with the attached compilation report.

Lancefield Neighbourhood House Inc.

ABN 54 269 033 662

STATEMENT OF CHANGES IN EQUITY

As at 30 June 2020

	2020	2019
	\$	\$
Total equity at the beginning of the financial year	(13,670.60)	6,332.40
Surplus attributable to members	(65,263.50)	(17,880.72)
TOTAL EQUITY	(78,934.10)	(11,548.32)

These statements should be read in conjunction with the attached compilation report.

Lancefield Neighbourhood House Inc.

ABN 54 269 033 662

STATEMENT OF CASH FLOWS

For the year ended 30 June 2020

	Note	2020 \$	2019 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers		282,560.80	285,153.59
Payments to suppliers and employees		(352,052.86)	(308,890.21)
Interest received		4,228.56	5,855.90
Net cash provided by operating activities	2	(65,263.50)	(17,880.72)
CASH FLOWS FROM FINANCING ACTIVITIES			
Net increase in cash held		(41,862.08)	(14,856.15)
Cash at the beginning of year		343,701.28	358,557.43
Cash at end of year		301,839.20	343,701.28

Lancefield Neighbourhood House Inc.

ABN 54 269 033 662

INDEPENDENT AUDIT REVIEW TO THE MEMBERS

We have audited the accompanying financial report of Lancefield Neighbourhood House Inc. which comprises all relevant reports for the year ending ended 30/06/2020.

In our opinion the financial report of Lancefield Neighbourhood House Inc. has been prepared in accordance with Division 60 of the Australian Charities and Not-for-profits Commission Act 2012, including:

- (a) giving a true and fair view of the Not-for-profit financial position as at 30/06/2020.
- (b) complying with Australian Accounting Standards and Division 60 of the Australian Charities and Not-for-profits Commission Regulation 2013.

Basis for Opinion

We conducted our audit in accordance with the Australian Accounting Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities* section of this report. We are independent of the Not-for-profit entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board (*APES 110 Code of Ethics for Professional Accountants*) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

Committee's Responsibility for the Financial Report

The committee of the Lancefield Neighbourhood House Inc. is responsible for the preparation of the financial report, and has determined that the basis of reporting is appropriate to meet the requirements of the Associations Incorporation Reform Act 2012 (Vic) and the ACNC Act and is appropriate to meet the needs of members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for audit opinion. In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

Audit Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of the Lancefield Neighbourhood House Inc. as at 30/06/2020 and of its financial performance for the year then ended.

Basis of Accounting and Restriction on Distribution

The financial report has been prepared for the purpose of fulfilling the Committee of Managements reporting responsibilities. As a result, the financial report may not be suitable for another purpose and we disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Name of Firm Ryan Blachford & Associates Pty Ltd

KILMORE VIC 3764

Signature of Auditor 

Dated : 2/10/2020

Annual General Meeting

January 20th 2022

Agenda (Version 3)

Chairperson: President/ Vice President

Meeting opened:

- **Welcome members, and guests and acknowledge traditional owners.**
- **Present:**
- **Apologies:**
- **Minutes of previous AGM held 21st January 2021**
- **Minutes of Special General Meeting 15th July 2021**
- **Minutes of previous AGM (voided) 18 November 2021**
- **Annual Reports**
- **Committee stand down**
- **Election of office bearers**

Nominations called for the positions of:

- **President**
- **Vice president**
- **Treasurer**
- **Secretary**

Resolution to decide on numbers of ordinary members of the committee (if any)

- **General Committee members elected**
- **Appointment of Auditor**
- **Annual subscription date and amount**
- **General Business**
- **Meeting Closed**

Next AGM Thursday 20 October 2022